

## Mobile Device Policy

The purpose of this policy is to prevent unacceptable use of mobile devices\*. The policy applies to all students whilst they are on the school site, which includes:

- Before and after school
- The whole school day
- Break and lunchtimes
- Transitions between lessons
- Lessons
- Detentions

We strongly advise that mobile devices are not brought onto the site. Parents/carers and students should understand that bringing a device on site is entirely at their own risk as we accept no responsibility for loss, theft or damage of any mobile device.

### The Rules:

1. Mobile devices that are brought in should be stored, turned off (not on silent) and out of sight.
2. Any student using their device (except where outlined in point 5) will have their mobile device confiscated.
3. A refusal to hand over a mobile device when requested will be treated as a disciplinary matter.
4. As part of the our Internet Acceptable Usage Policy and E -Safety Policy, we reserve the right to confiscate and search any device where there is a reasonable suspicion that it may contain undesirable materials including those that promote pornography, violence or bullying. Any searches will be conducted by authorised staff only.
5. Students may be permitted, by the explicit instruction of their teacher, to use their mobile device as a “learning tool” for example to take photographs of their work for a portfolio, during a lesson or tutor time. Students will not be permitted to use a device to listen to music.
6. Communications between parents and pupils during the learning day should only occur through the official communication channels.
7. Under no circumstances should mobile devices be taken into any external examinations.

\*Mobile devices - Phones, tablets, watches, MP3 player and any devices that can access social media and the internet