

Friday 26<sup>th</sup> March 2021

Dear Parents / Carers,

I hope you and your family are well and looking forward to the Easter break. As you may be aware, we have a legal responsibility to implement a track and trace system within our school, over the holiday, to minimise the spread of Covid-19.

The last day of term is Thursday 1 April. As we approach the Easter break, I am sharing a gentle reminder of the rules and processes for managing positive cases.

**PLEASE NOTE: Email will be the only official means of communication during the Easter break. Please check your inbox regularly – including junk/spam folders.**

The Portsmouth Academy's guidance for managing positive cases:

- You must continue to complete the home testing throughout the Easter holidays.
- The school will continue to operate its track and trace systems until Wednesday 7<sup>th</sup> April and if your child shows symptoms or tests positive between the dates of Friday 2<sup>nd</sup> and Wednesday 7<sup>th</sup> April you must inform the school by emailing [absence@theportsmouthacademy.org.uk](mailto:absence@theportsmouthacademy.org.uk). **You must include your child's name, date of positive test result, date of first symptoms and the last date that they were in school.**
- Upon receiving reports of a positive test result, the school office will contact you to confirm the close contacts of your child and to confirm the dates of any self-isolation period. The school will then notify the parents of any close contacts via email. Only those impacted will be contacted.
- As per government advice - if your child tests positive for Covid-19 they have a legal responsibility to self-isolate for 10 days. If your child is identified by the school as a close contact of someone who has tested positive, we have a legal responsibility to inform them and advise self-isolation for 10 days. The NHS also have a useful page dedicated to [questions about self-isolation](#).
- If your child or anyone in your household develops symptoms throughout the holidays do not return to school. In this instance please contact the school office from Monday 19<sup>th</sup> April. In addition please book a test and if needed, seek advice from [nhs.uk](https://www.nhs.uk).

**PLEASE NOTE: The school office will be closed during the Easter holidays, if you have any medical questions please visit [nhs.uk](https://www.nhs.uk).**

[www.theportsmouthacademy.org.uk](http://www.theportsmouthacademy.org.uk)

TRANSFORMING LIFE CHANCES

**Principal:** Mrs Rachel Grey BA (Hons)

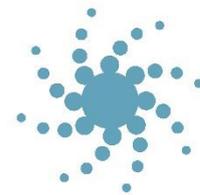
**Director of Education:** Miss N Sheppard BSc (Hons) MA NPQH

St Mary's Road,  
Portsmouth, PO1 5PF

T: 0333 360 2210

E: [info@theportsmouthacademy.org.uk](mailto:info@theportsmouthacademy.org.uk)

The Portsmouth Academy is a member of The Thinking Schools Academy Trust, whose registered address is Park Crescent, Chatham, Kent, ME4 6NR. A company limited by guarantee registered in England and Wales. Company Number: 7359755



The  
Portsmouth Academy

The most common symptoms of coronavirus (Covid-19) are recent onset of:

- a new continuous cough
- a high temperature
- a loss of, or change in, your normal sense of taste or smell (anosmia)

Further information is available [here](#).

Thank you for support and understanding, I wish you and your family a relaxing Easter break.

Regards

Mrs R Grey  
Principal

[www.theportsmouthacademy.org.uk](http://www.theportsmouthacademy.org.uk)

TRANSFORMING LIFE CHANCES

**Principal:** Mrs Rachel Grey BA (Hons)

**Director of Education:** Miss N Sheppard BSc (Hons) MA NPQH

St Mary's Road,  
Portsmouth, PO1 5PF

T: 0333 360 2210

E: [info@theportsmouthacademy.org.uk](mailto:info@theportsmouthacademy.org.uk)

The Portsmouth Academy is a member of The Thinking Schools Academy Trust, whose registered address is Park Crescent, Chatham, Kent, ME4 6NR. A company limited by guarantee registered in England and Wales. Company Number: 7359755



We're working  
towards Artsmark  
Awarded by Arts  
Council England



THINKING SCHOOLS  
ACADEMY TRUST

