

12th May 2022

Dear Parent/Carer,

On Tuesday 24th May, a professional photographer will be visiting The Portsmouth Academy to take new promotional photographs for the school. These photographs will form a bank of images to be used, over the next several years, on the school and Trust websites; social media pages, the school prospectus, school displays and banners. The photographs may also be used in other publications and materials used to promote the school and the Trust.

During the day, the photographer will visit lessons to photograph a select group of students, who will have agreed in advance to be in photos. These students and their parents will be contacted prior to the photographer's visit. Where the photographer may wish to take a group photo of multiple students in a classroom or other school areas, there is a possibility that your child's image may be captured in the background.

It is important to us that all students who appear in the promotional photographs are willing and proud to represent the academy. We will only photograph students who have given GDPR permission.

The academy also values your input as a parent. If you **do not** want your child to appear in any images taken by the photographer on 24th May, whether as a featured student or in the background, please complete this online form by Tuesday 17th May.

<https://forms.office.com/r/vCdZpJky05>

If you have any questions about the photographer's visit, please email Ms Ma, who is helping to organise the day at k.ma@tsatrust.org.uk

Thank you for your continued support of the academy.

Kind regards,



Mrs R Grey
Principal